

Allison Saleh's Music Studio Policies & Agreement
Mommy & Me Class

Student Name & Age: _____

Parent/Guardian Name: _____

Phone/Cell Phone _____

Address: _____

Email: _____

Lesson Time & Date _____

Class Fees:

- Tuition is **\$150.00** for 10 weeks. If paid in cash or check (not via Paypal or credit card), tuition is reduced to **\$140.00**. Due on or before the first day of class.

Discounts:

- Siblings 7 months or younger may attend class for free, with an additional adult.
- If there are 2 or more siblings in class, the first child must pay the full tuition price. The second child gets **\$10.00** reduced off the total tuition price. If there is a third sibling, the sibling can come for free.
- I offer a discount if tuition is paid in cash or check. Class price will be reduced to **\$140.00**

Payment Info:

- The entire class tuition is due ON or BEFORE the first day of class. If you need an invoice prior to the class starting, I'm happy to email one.
- A late fee of **\$14.00** will be added to your tuition after 1 week of no payment. After the 2nd week of no payment, you will lose your spot and be dropped from the class roster.
- I accept cash, check, or PayPal. Please make check out to Allison Saleh-Boriack. You can send checks in the mail or give it to me in person.
- If you would like to use PayPal, please let me know so I can send the appropriate invoice and email information.

Calendar

- Saturday Sessions: We will meet every Saturday, starting February 8th through April 12th. There will be no breaks or holidays during this session.
- Monday Sessions: We will meet every Monday, starting February 24-May 5th. We will not have class on April 21, due to Easter.
- Make up class date and time will be determined during the course of classes.

Missed Classes & Make-Ups:

- Please contact me, letting me know if you won't be coming to class.
- One (1) make-up opportunity offered every 10 week session for missed classes.

Communication:

- I will communicate primarily by via email. You will receive at least 1-2 emails a week regarding:
 - Enrollment and Welcome email
 - Lesson reminders, special event notices
 - Payment, invoicing, and billing info.
- I will respond the fastest to text and email. However, for texting, I will not respond between the hours of 9AM-8:00AM.

Tardiness:

- Class will start at the scheduled time.
- Please notify (text) me if you are going to be tardy, so I can expect your arrival. I will wait to start class 5 minutes later then the designated start time.

Food, Phones, Diapers, & More

- Once class begins, please refrain from eating or drinking.
- Bottled water is okay to bring to the circle.
- I will provide water and cups before and after class.
- If you child needs a drink or mom needs to breastfeed, feel free to walk to a different area outside of the circle of children participating in class.
- If a child spits up or has an accident, I will have baby wipes placed around the room for your convenience.
- If you need to change baby's diaper during class, please remove yourself from the circle out of the way of moving children.
- Please silence cell phones before class starts.
- Bringing other adult family members (grandma, daddy, etc.) is always encouraged! However, please limit yourself to only 2 additional adults.
- Photo and video maybe taken in class and used for promotion and advertising of Alli's Music School. Before any of this happens, I will give you advance notice and provide you with a release form.

Termination:

- Student may terminate lessons for any reason.
- Studio may also terminate lessons for any reason, at the sole discretion of Studio. Lessons are continuous and ongoing, effective as of the date of this Studio Policy and Agreement.
- Tuition is non-refundable.

Practice:

- Make sure to sing with your child at home! Encourage music and play by singing with daily chores and activities.

Parent/Teacher Agreement

I have read and understood the terms and conditions of the studio policy. By signing below, I agree to abide by the above terms and conditions.

(Printed Name of Student)

(Signature of Student or Guardian)

(Date)

If student is under 18 years of age, signature of a parent/guardian is required.

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